

## HARRINGWORTH PARISH COUNCIL

Minutes of the meeting held on Thursday 9<sup>th</sup> November 2017 in Harringworth Village Hall  
Meeting commenced at 19:30

Present;

Cllr S McLean (Chairman)

Cllr S Milton (Deputy Chairman)

Cllr S Chambers

Cllr L Boon

Cllr A White

Cllr G Dolman

B Chambers (Clerk)

### 996. Apologies for absence

Cllr K Dove

### 997. Declaration of Interest

There were no declarations of interest registered for this meeting.

### 998. Dispensation Request

Dispensation requests were granted to all Councillors present to enable the discussion and decision regarding funding for the street light replacement programme.

### 999. Policing Matters

The Clerk reported that there had been no recorded crime in the Parish for August. Two related crimes were reported in July with theft from a vehicle and a vehicle crime both being reported on Deene road. It was noted that there is an increased level of crime activity in adjacent villages and the Chairman stressed the need for vigilance.

### 1000. Minutes of meetings held on 14<sup>th</sup> September 2017

The Councillors present confirmed the minutes of the previous meeting and these were signed as a true record by Cllr McLean.

### 1001. Matters arising (not covered elsewhere)

There were no matters arising not covered elsewhere on the meeting agenda.

### 1002. Finance

#### a. Payments Received –

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|--|------------|
| • Precept (part 2 of 2)                    | £ 3,000.00 |
| • Internment fee Dignity funeral Directors | £ 50.00    |

#### b. Payments for approval

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|--------------------------------------|----------|
| • Eon Electricity Bill (Oct invoice) | £ 43.40  |
| • Payroll (J. Harron) Q1             | £ 15.25  |
| • Clerk (repayment for RBL wreaths)  | £ 34.00  |
| • Grass Cutting, (invoices 17/229)   | £ 384.00 |

#### c. Payments made against existing approved contracts

- |                                    |          |
|------------------------------------|----------|
| • Grass Cutting, (invoices 17/194) | £ 384.00 |
|------------------------------------|----------|

The councillors approved all payments.

The Chairman signed the authority for the new payroll services Company to act on behalf of the Council for PAYE purposes.

#### d. Reconciliation review

The MRF had reviewed the reconciliation and had provided a signed copy of the spreadsheet.

e. Draft budget 2018/19 & initial precept discussion

The Clerk circulated a draft budget for 2018/19. The review considered spend to date in the current year and projected outturn based on that level of spend. This review had been based on the assumption that the street light replacement programme would go ahead in the current year and that the VAT would be reclaimed next year. The review demonstrated that the current level of precept would be sufficient to generate a small surplus in the ensuing year. Councillors considered that, on the basis of the review there would not be a need to increase the precept for the ensuing year. This is to be reviewed at the January meeting where a final decision on precept will be made.

**1003. Highway matters**

a. Field adjacent to Spanhoe Lodge

Residents had observed that the field adjacent to Spanhoe Lodge had been ploughed and that the edge of the field had been extended into the highways verge. The Clerk had raised the Council's concern with the Highways Agency as the field hedge boundary removal had previously been flagged to them and an enforcement notice issued but had as yet not received a reply. Action remains ongoing with the Clerk.

b. Bollard outside Church Cottage

A bollard outside of Church cottage had been displaced and moved onto the church green. This had been reported to the Highways Authority on Street Doctor and the post replaced within 48 hours. Sadly the post was again removed within 24 hours indicating that this was malicious damage. The post has been removed for the time being and the site marked up for a replacement safety bollard to be installed.

c. Footpaths officer visit 15<sup>th</sup> November 2017

The footpath officer is due to meet with the Councillor responsible for footpaths (Cllr White) and the Clerk. The footpath between Carpenters Cottage and Shotley which remains impassable will be the main focus of the meeting.

**1004. Planning**

a. 17/02065/FUL Replacement of dwelling at Fieldfare, Main St. Laxton. This application was a resubmission with adjustments to previously raised concerns. (no objection submitted)

b. 17/01539/LBC build stone wall in existing driveway Lime Farmhouse, Wakerley Road. This was a resubmission of an earlier application with adjustments to previously raised concerns. (no objection submitted).

The Clerk updated Councillors on the enforcement issues raised.

**1005. Administration**

a. Revised burial fees proposal – The Chairman proposed a revised schedule of burial fees arising from a review of similar fees in nearby parishes. The revised schedule of costs were then reflected into the review of the burial ground proposal which demonstrated that the increased fees were required to enable the Council to fund the proposed extension to the site at some point in the future. The revised schedule of fees were approved by the Councillors and were to be adopted from 1<sup>st</sup> January 2018. Councillors were asked to review the proposed definition of “resident” so that an agreed version could be adopted at the January meeting

- b. Street light replacement programme –An application for borrowing approval had been submitted to and approved by the Department for Communities and Local Government. Consultation with residents had prompted four enquiries all of which had been answered by the Clerk with the assistance of the relevant subject matter experts. A meeting had been held with E.ON and TRT Lighting (manufacturers of the equipment) by representatives of the Council and the issues raised by residents were addressed. Councillors decided to go ahead with the proposed scheme and selected the smaller lantern of the two that were available to minimise the visual impact of the change. The LED lights chosen were to be 3000K which is the warmest available colour spectrum and minimise the levels of blue light generated. The lanterns chosen are to be a grey finish to limit the visual impact against the background of the sky. Councillors decided to have the lights dimmed to 50% between midnight and 06:00 hrs this would reduce the overall power consumption of the lights as well as reducing the impact for residents. Councillors were aware of the significant change that residents would notice. Councillors were advised that some 19 watt LED Aspect 1 lanterns had been installed on Graffham Drive in Oakham (but that they are 4000k versions) should they wish to view installed lights. The Council approved the scheme.

#### **1006. Correspondence**

- a. Harringworth lay-by and picnic area  
The Clerk had received a letter from a resident pointing out that the lay by and picnic area on Gretton road was being maintained by a group of volunteer residents. The letter requested the Council to consider installation of a litter bin at the site, provision of signage requesting visitors not to dump rubbish and that the Parish Council ask the landowner to reduce the height of the hedge at this point to reinstate the view. After discussion it was agreed that the Clerk was to respond to the enquirer.  
The Clerk was asked to draft a letter to a resident to remind them that refuse bins should not be left blocking the footpath other than when out for collection.

The meeting closed at 8:50 pm

**Date of next meeting: 11<sup>th</sup> January 2018**

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