

HARRINGWORTH PARISH COUNCIL

Minutes of the meeting held on Thursday 13th July 2017 in Harringworth Village Hall
Meeting commenced at 19:30

Present;

Cllr S McLean (Chairman)

Cllr S Milton (Deputy Chairman)

Cllr S Chambers

Cllr L Boon

Cllr K Dove

Cllr A White

Cllr G Dolman

B Chambers (Clerk)

974. Apologies for absence

There were no apologies for absence.

975. Declaration of Interest

Cllr Chambers declared an interest in item 7.b.iii, Clerks Pay.

976. Dispensation Request

No dispensation requests were required for the business of this meeting.

977. Policing Matters

No report had been received from the Police and it is understood that there are administrative issues with the production of the report at the current time.

978. Minutes of meetings held on 11th May 2017

The Councillors present confirmed all the minutes of the previous meetings and minutes of the Regular meeting were signed as a true record by Cllr McLean.

979. Matters arising (not covered elsewhere)

Matters arising in the Open and Annual meeting were discussed and actions recorded in the Regular meeting minutes. There were no matters arising not covered elsewhere on the Regular meeting agenda.

980. Finance

a. Payments Received –

• Bank interest June 2017	£ 0.41
• Burial fee (BACS transfer J Baxter)	£ 113.00
• Plot 53 burial plot fees	£ 215.00
• VAT Reclaim (BACS transfer)	£ 859.52

b. Payments for approval

• Eon Electricity Bill (Jun & Jul invoice)	£ 131.64*
• Eon street light maintenance	£ 80.93
• Clerks Pay Q1	£ 216.00
• Clerks PAYE for Q1	£ 54.00
• Internal Audit (Bill Waterman)	£ 50.00
• Supply & Install dog bin Gretton Rd.	£ 123.64

c. Payments made against existing approved contracts

• Grass Cutting, (invoices 17/055)	£ 384.00
• Grass Cutting, (invoices 17/089)	£ 384.00

* The councillors were advised that the Eon electricity bill invoice had been £1.44 less than shown on the published agenda councillors approved all payments.

d. Change of Payroll Services supplier name.

Councillors were advised that Thirsk Payroll Services had been taken over by T P Jones & Co LLP. John Harron will continue to carry out this work on behalf of Harringworth Parish Council as an employee of T P Jones & Co.

e. Schedule of Assets

Councillors were provided with a revised Schedule of assets and advised that the 2016/17 external audit had found that the defibrillator purchase had not been correctly recorded on the accounts. The accounts are to be amended by the Clerk and this will incur a £30 penalty charge. The Schedule of Assets as presented is to be published along with the other annual documents as required by the Localism and transparency bill. Councillors agreed that a 10th Edition copy of “Arnold Baker on Local Council Administration” should be purchased. The invoice for £73.60 to be presented for approval at the next meeting.

f. Reconciliation review

The MRF had reviewed the reconciliation and had provided a signed copy of the spreadsheet.

981. Highway matters

a. Seaton Road

The Highways Authority had replaced the bollards on Seaton Road that had been knocked over. Councillors noted the poor standard of the work that had taken place. This concluded the outstanding items on Seaton Road.

b. Lay-by closure Gretton Road

Councillors had noted that local volunteers were mowing the lay-by area on Gretton Road. The Clerk was asked to report the recent dumping of tyres in the lay-by.

982. Planning

a. 15/01610/FUL planning conditions requirements, The Old School House Gretton Road. (ENDC enforcement issue).

b. 17/00666/LBC Strengthening works Harringworth viaduct. (ENDC approved).

c. 17/01032/FUL 1st floor extension, 7, Shotley (no objections raised)

d. 17/00163/PPD Possible unauthorised building works within curtilage of dwelling at Spanhoe Lodge. (ENDC enforcement issue)

The Clerk was asked to seek updates from ENDC on all enforcement issues.

983. Administration

a. Parking on grass verges review had taken place between the Clerk and the Chairman and no further action is required at this time.

b. Consideration of financial provisions had been added to regular items for March meeting.

c. Future meeting dates had been circulated to Councillors and Village Hall bookings made. The Clerk is to recirculate the dates.

d. New footpath map reviewed by Clerk & Cllr White.

Cllr White had discussed the route of NB4 footpath with the County footpaths officer. He had cleared the footpath to make it accessible and had managed to get a twice-yearly clearance agreed with the County. A number of amendments to the map were raised by Councillors and are to be discussed with the landowners concerned.

Draft minutes for approval at the next regular Parish Council meeting

- e. North Northants Joint Core Strategy Policy link had been circulated.
- f. Burial Ground gate-post replacement will take place imminently.
- g. Burial fees circulated to Councillors. The current fees were last updated in 2013 and are now considerably less than for other local burial grounds. The Clerk and The Chairman are to develop a revision for approval at the next meeting.
- h. Street light replacement programme. The Clerk has been approached by East Northamptonshire Communities Facilities Fund to suggest that Harringworth Parish Council may wish to submit an application for 75% funding of the project, The Clerk is to submit an application based on the August 2016 quote from E.On who have confirmed that they it is still broadly valid. The Council will consider the use of a Public Utility Works loan to fund the project at its September meeting if the grant application is unsuccessful.

984. Correspondence

- a. Use of Morcott Recycling Facility.
The Chairman had received a letter from a resident of the Parish asking that the Parish Council make an approach to Rutland County Council to request access to the Morcott recycling facility. The Clerk will ask the District Councillor to make the approach in the first instance.

The Clerk reported receipt of an email from the Northamptonshire Police and Crime Commissioner offering to meet with the Parish Council. Councillors decided that there were insufficient matters to raise with the PCC at the current time and that we should thank him for his offer and state that we would make an approach in the future if the circumstances required it.

The meeting closed at 9:15 pm

Date of next meeting: 14th September 2017

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